

COMMUNITY INVOLVEMENT HOURS LOG SHEET

Student Name:	Grade	e: School:		Students must complete a minimum of 40 hours of community involvement activities as part of the diploma requirements. The purpose of this requirement is to
Student's Signature	Date	Parent's/Guardian's Signature	Date	encourage students to develop an awareness and understanding of civic responsibility and of the role they can play and the contributions they can make in supporting and

Community Involvement hours must fall into one of these categories:

- Not-for-profit: includes voluntary activities for any not-for profit institution or foundation that would not displace a paid worker.
- For-profit: includes voluntary activities that are charitable-based for any business or organization that would not displace a paid worker. If volunteers are enhancing a product/service being sold/ provided by a for profit business designed to make it more attractive and/or a better experience for clients, then it is not in keeping with the spirit of community service and would not be an approved activity.

strengthening their communities.

• Other: community support that you feel warrants consideration. In this case, please submit a brief written summary that explains how this experience meets the spirit and expectations of Community Involvement as identified above.

If your chosen activity is **not** on the list of District Approved activities (see reverse), then you must receive prior written approval from the Principal or designate for those hours to count towards your graduation requirements.

Community Involvement Activity *All aspects of this form must be completed		Number of Hours	Date Completed	Activity Supervisor Name/Phone	Principal or Designates Signature	OFFICE USE
Organisation Name and location	Activity Description					

DISTRICT APPROVED ACTIVITIES

*If the students chosen activity is not on the list of approved activities, then the student must receive written permission from their Principal before beginning the activity.

Volunteering at a local food bank	Volunteering at a local community group
Volunteering at community fundraising activities	Volunteering to support opportunities for young children
Volunteering at a local synagogue/church/mosque	and senior citizens
Volunteering to support activities at local schools and hospitals	Specific activities posted by the school or board
Volunteering at a community festival	

The Minister of Education has deemed that the following are 'ineligible activities' for Community Involvement

•	Would displace a paid worker	Involves the handling of substances classified as 'designated substances' under the Occupational Health and Safety Act				
•	Would pay the students					
•	Takes place during the instructional program of a school day	Requires knowledge of a trades person (i.e. electrician)				
•	Is required as part of a credit course, such as cooperative	 Involves banking, securities or other valuables 				
	education placement, Take Our Kids to Work experience in grade 9, job	Involves a student under 16 in a logging or mining environment				
	shadowing or the work experience component of a course	Involves a student under 15 in a factory environment				
•	Involves playing on a school sports team or any other club	 Involves a student under 14 in any working environment (unless accompanied by an adult) 				
•	Is part of regular family responsibilities					
•	Is part of a court ordered community service program, alternative measures program or any diversionary program that uses community service	In addition, the OCDSB has deemed that door-to-door canvassing is not an eligible activity for community involvement, except under certain circumstances (i.e. the student is age 16 or older; parental or other responsible adult supervision is provided; and the fundraising is in				
•	Involves the operation of a vehicle, power tools, or use of scaffolding					
•	Involves the administration of any form of medication or medical procedures to other persons	support of a recognized charity, excluding for school or religious purposes.				

Liability Insurance Coverage for the Secondary School's Community Involvement Program Community sponsors should be advised that students who are performing volunteer work are protected by the school districts liability insurance while they are performing their required forty (40) hours of community involvement. Community sponsors are also protected by the districts liability insurance for claims that arise out of our students' activities for their organizations.

Community sponsors should also be aware that, like job shadowing and other similar work experience programs, students do not have accident insurance or Workplace Safety Insurance coverage through the school board. The school districts expect the community sponsors to ensure that student volunteers are provided with safety instructions and are trained and supervised to ensure a safe and mutually beneficial volunteer experience.